

- B. Internal Gutter System** Integrity has started their work to investigate this issue further and then will be working to make needed repairs.

VII. NEW BUSINESS

- A. CD Coming Due** After discussion on the CD coming due at the end of November, Genevieve Simpson made a motion to double the value of the CD, placing \$200,000.00 in a new 6 month CD. Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson **NAYS:** none

Excused: Lanstra **Motion passed**

- B. Staff Holiday Party** Laura told the Board she would like to be closed December 13th for a combined In-Service day focusing on Customer Service as well as our luncheon/holiday party. Carolyn Harris suggested that the Board pay for the luncheon. Genevieve Simpson made a motion for the library to be closed December 13, 2023 for the Staff In-service/Holiday Party and for the Board to pay for the luncheon. Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson **NAYS:** none

Excused: Lanstra **Motion passed**

- C. Director's Evaluation** Laura asked if her evaluation could fall the way it did last year, with the process starting in January and wrapping up in March. The Board said this was fine.

- D. Vacation Policy** Laura asked the Board to change the current vacation policy. The change would make it so that all full-time employees would receive 20 vacation days after working here for one year. Genevieve Simpson made a motion to change the vacation policy so that all full time employees will receive 20 vacation days after working here for one year. Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson **NAYS:** none

Excused: Lanstra **Motion passed**

- VIII. BOARD MEMBER CONCERNS** The Board wishes to congratulate Joann Hedger on her 25th year working for Bacon Library. They would like to give her a \$100.00 gift card in honor of her dedicated service.

AYES: Bearden, Harris, Neuman, Simpson **NAYS:** none

Excused: Lanstra **Motion passed**

IX. FINANCIAL REPORTS

Genevieve Simpson made a motion to approve expenditures of \$88,480.90 representing pay roll, checks written and bank debits from October 5, 2023-November 8, 2023. Carolyn Harris seconded.

AYES: Bearden, Harris, Neuman, Simpson NAYS: none

Excused: Lanstra Motion passed

X. COMMUNICATIONS

None

XI. ADJOURNMENT

Genevieve Simpson made a motion to adjourn the meeting, Carolyn Harris seconded.

The meeting adjourned at 4:40 p.m.

Next meeting to take place Monday, December 11, 2023; 3:30 p.m.

Joann Hedger,
For Paula Neuman, Secretary
November 13, 2023