

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, February 10, 2025 @ 4:00 p.m.**

PRESENT: Members: Kenneth Bearden
Carolyn Harris
Maria Lanstra
Paula Neuman
Genevieve Simpson
Library Director: Laura Gramlich
Administrative Assistant: Joann Hedger

- I. **The regular meeting was called to order at 4:00 p.m. by President Bearden**
- II. **MINUTES Motion to approve the minutes from the January 13, 2025 regular board meeting moved by Maria Lanstra, seconded by Genevieve Simpson.
Without exception, roll attached**
- III. **HEARING OF THE PUBLIC No comments were made.**
- IV. **REPORTS Maria Lanstra made a motion to accept the Director's and staff reports, seconded by Genevieve Simpson.
Without exception, roll attached**
- V. **UNFINISHED BUSINESS**
 - A. **Renovation of the Main Library** MCD architects let Shaw Construction know that they were selected by the Board as construction manager. MCD is continuing to work on the design development phase of the project.
 - B. **Penal Fines** The Library of Michigan sent a letter to Wayne County libraries that they will no longer be involved in trying to reach a settlement. Grosse Pointe's attorney is willing to work with multiple underpaid libraries as a group to work towards a settlement. **Maria Lanstra made a motion to sign on to the proposal from Fausone and Grysko and join with other underpaid libraries to work towards a settlement. Genevieve Simpson seconded.**
AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none
Motion passed

C. **Power Outage** Laura received the quote from Schindler – the door drives need to be upgraded in both doors at a cost of \$15,500.00.

Maria Lanstra made a motion to approve Schindler’s quote of \$15,500.00 to repair both door drives. Genevieve Simpson seconded.

AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none

Motion passed

VI. **NEW BUSINESS**

A. **CD Coming Due**

Maria Lanstra made a motion to roll over the CD coming due on February 28th into another 9 month CD. Genevieve Simpson seconded.

AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none

Motion passed

B. **Annual Report FY 2023-24**

C. **Personnel Policy 4.4-Leave days** There was discussion of possible changes to the policy and it was decided to table it for a future meeting.

VIII. **BOARD MEMBER CONCERNS** None

IX. **FINANCIAL REPORTS**

A. **Maria Lanstra made a motion to approve expenditures of \$\$112,013.69 representing pay roll, checks written and bank debits from January 9-February 5, 2025. Genevieve Simpson seconded.**

AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none

Motion passed

X. **COMMUNICATIONS** None

XI. **ADJOURNMENT**

Maria Lanstra made a motion to adjourn the meeting, Genevieve Simpson seconded. Meeting adjourned at 4:40 p.m.

Next meeting to take place Monday, March 10, 2025; 4:00 p.m.

Joann Hedger,
For Paula Neuman, Secretary
February 10, 2025