



Board of Trustees

Kenneth A. Bearden
Carolyn A. Harris
Maria L. Lanstra
Paula E. Neuman
Genevieve L. Simpson

Library Director
Laura Gramlich

The regular meeting of the Board of Trustees of the Bacon Memorial District Library was held at the Library on **Monday, October 14, 2024 @ 4:00 p.m.**

PRESENT: Members: Kenneth Bearden
Carolyn Harris
Maria Lanstra
Paula Neuman
Genevieve Simpson
Library Director: Laura Gramlich
Administrative Assistant: Joann Hedger

- I. The regular meeting was called to order at 4:00 p.m. by President Bearden
- II. **MINUTES** Motion to approve the minutes from the September 9, 2024 regular board meeting and the September 30, 2024 special board meeting moved by Maria Lanstra, seconded by Genevieve Simpson.
Without exception, roll attached
- III. **HEARING OF THE PUBLIC** No comments were made.
- IV. **REPORTS** Maria Lanstra made a motion to accept the Director’s and staff reports, seconded by Genevieve Simpson.
Without exception, roll attached
- V. **UNFINISHED BUSINESS**
 - A. Renovation of the Main Library
Maria Lanstra made a motion for MCD to move forward with sending out an RFP to construction managers to start the process of finding someone to oversee the renovation project, seconded by Genevieve Simpson.
AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none
Motion passed
- VI. **NEW BUSINESS**
 - A. Health Insurance Renewal/Resolution

Laura provided information on the various insurance plan options available for the library's upcoming renewal. The employees on the plan would like to switch to the Alternate Plan 1 option.

Maria Lanstra made a motion to approve BC/BS Alternate Plan 1 as the employee health insurance plan starting December 2024, Genevieve Simpson seconded.

AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none
Motion passed

Maria Lanstra made a motion to continue with the insurance plan cost split of 80/20 [with library paying 80 % and employees paying 20%] for the upcoming year, Genevieve Simpson seconded.

AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none
Motion passed

- B. Annual Statistics** These will be used in preparing the annual state aid report.
- C. Early Closing for Halloween Program** Laura asked that the library be able to close at 4 p.m. on Saturday October 26th for the Halloween trick or treat program that will begin at 5 p.m. **Maria Lanstra made a motion for the library to close at 4 pm on October 26th for set up for the Halloween trick or treat program, Genevieve Simpson seconded.**
Without exception, roll attached

VII. BOARD MEMBER CONCERNS None

VIII. FINANCIAL REPORTS

- A. Maria Lanstra made a motion to approve expenditures of \$91,126.04 representing pay roll, checks written and bank debits from September 5 – October 9, 2024. Genevieve Simpson seconded.**

AYES: Bearden, Harris, Lanstra, Neuman, Simpson NAYS: none
Motion passed

IX. COMMUNICATIONS

- A. MML – Board of Directors Ballot**
Maria Lanstra made a motion to re-elect Thad Beard and Dan Swallow as directors of the Michigan Municipal League Liability & Property Pool, Genevieve Simpson seconded.
Without exception, roll attached.

X. ADJOURNMENT

Maria Lanstra made a motion to adjourn the meeting, Genevieve Simpson seconded. The meeting adjourned at 4:33 p.m.

Next meeting to take place Monday, November 11, 2024; 4:00 p.m.

Joann Hedger,
For Paula Neuman, Secretary
October 14, 2024